ANTI-CORRUPTION POLICY



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1. DEFINITIONS r

The following are definitions of terms that will be used frequently in this document (listed in *italics*):

- ***Persán Group / the Organization***: This refers to the group of all companies in which PERSÁN, S.A. holds, directly or indirectly, more than 50% of the share capital.

- ***PERSÁN / the Company***: includes the parent company of *the Persán Group*, Persán, S.A.

- ***Compliance Office***: an internal collegiate body of *the Persán Group*, endowed with sufficient authority and autonomous powers of initiative and control, responsible for supervising the proper functioning and observance of *the Organization's Criminal Compliance Management System*, both domestically and internationally.

  The Compliance Office ensures the proper identification, prevention, and management of *compliance risks*, with special attention to *criminal risks*, ensuring that the *System* complies with applicable local regulations in the countries where the *Persán Group* operates and with international best practices, including ISO 37301:2021.

- ***Local Representative***: an internal body, either a single individual or a committee, formally appointed by the *Compliance Office*, which is generally entrusted with the responsibility of monitoring the operation and compliance with *the Persán Group's Criminal Compliance Management System*, solely within its geographic scope of operation. When the *Chief Risk & Compliance Officer*, in his capacity as *Head of the Internal Information System (RSII)*, additionally designates this same person to support the operational management of the Internal Information System within that jurisdiction, such specific designation and its functions shall be governed by the provisions of the *Corporate Policy on the Internal Information System* and the *GIR Procedure*; neither designation should be confused with the other, nor do they necessarily imply the same scope of authority or the same appointing body.

  In this regard, a distinction is made between the roles of *the Local SGCP Representative*, for functions strictly related to the *Criminal Compliance Management System*, and the *Local SII Representative*, for functions strictly related to the *Internal Information System*.

  Local Delegates must have express written authorization from the appointing body in each case, sign the corresponding confidentiality agreement, meet the appropriate criteria for professional competence and functional independence with respect to the *Organization's* operational and business areas, and comply with any other requirements set forth in applicable local regulations. Such designation shall not imply a transfer of responsibility from *the System*; responsibility shall in all cases remain with the *Compliance Office*.

- ***Board of Directors***: the body with fundamental responsibility and authority over *Persán Group's* activities, governance, and policies, to which *senior management* reports and is accountable.

- ***Senior Management / Management Committee***: the high-level body within *Persán Group* that reports directly to *the Board of Directors*. It currently consists of the *Persán Group Management Committee*.

- ***Members of the Organization***: members of the *Board of Directors*, members of *Senior Management*, permanent, temporary, or contract employees, volunteers of the *Organization*, and all other individuals reporting hierarchically to any of the foregoing.

- ***Business Partners***: any legal entity or individual—other than *Members of the Organization*—with whom the *Organization* maintains or intends to establish some form of business relationship. By way of example, but not limited to, this includes suppliers, customers, and, in general, individuals and legal entities that contract with *Persán Group* for the delivery of goods or the provision of services.

- ***Third Party***: a natural or legal person independent of the *Organization*.

- ***Criminal Compliance Management System / SGCP***: an organizational and management system for the prevention of *non-compliance*, whose objective is the prevention, detection, and management of risks through their integration into business processes, as well as the measurement of performance for continuous improvement, and whose essential foundation is represented by the *Criminal Compliance Policy* and the *Compliance Program*. Hereinafter also referred to as the *"System*."

- ***Code of Ethics***: a corporate document that sets forth the principles, values, and standards of conduct that should guide the behavior of all *Persán Group* Members and *business partners*, as applicable, promoting integrity, respect, and responsibility in the conduct of their activities, and establishing a common framework for ethical decision-making in the professional environment.

- ***Criminal Compliance Policy***: a document that reflects the commitment to compliance by the *Board of Directors* and *Senior Management* of *Persán Group*, as well as the *Organization's* main strategic objectives regarding *compliance*, including its determination not to tolerate within its ranks any conduct that could constitute *violations* of any kind.

- ***Compliance Program***: a document—and its annexes—based on the *Criminal Compliance Policy* that compiles the existing organizational rules and documents within *Persán Group* regarding *compliance*, including measures designed to assess, prevent, detect, and manage *criminal* or *compliance risks* at an early stage; hereinafter also referred to as the *"Program*."

- ***Key Compliance Documents***: In addition to *the Code of Ethics*, the *Criminal Compliance Policy*, and the *Compliance Program*, these include any documents that form part of the *Persán Group Criminal Compliance Management System*. Examples include, but are not limited to, the *Corporate Policy on the Internal Information System*, the Anti-Corruption Policy, and the Disciplinary Procedures for *Non-Compliance with the Criminal Compliance Management System,* among others.

- ***Compliance Risk***: risk related to conduct that could constitute *violations* attributable to *the Persán Group*.

- ***Criminal Risk***: risk related to the occurrence of conduct that could constitute a crime, in accordance with the regime of criminal or quasi-criminal liability of legal entities established in the local legislation applicable to each jurisdiction where the *Persán Group* operates.

- ***Internal Information System / Ethics Channel***: a set of measures adopted by the *Organization* in accordance with Directive (EU) 2019/1937 of the European Parliament and of the Council of October 23, 2019, on the protection of persons who report breaches of Union law; the *Whistleblower Protection Regulations* applicable in each country that transposes said Directive, including, in the case of Spain, Law 2/2023 of February 20, regulating the protection of persons who report regulatory violations and the fight against corruption; and the principles of ISO 37002:2021, on Whistleblowing Management Systems, for the management of *reports* regarding violations of the regulations referred to in this text.

- ***Head of the Internal Information System***: The Chief Risk & *Compliance* Officer has been designated as the person responsible for the prompt processing of *reports* received through the *Ethics Channel* and must perform their duties with full autonomy and independence from the other bodies of *the Persán Group*. The *Head of the Internal Information System* has been delegated authority by the *Persán Group Board of Directors* to appoint *Local Delegates* to assist him or her in managing *reports* received through the *Internal Information System*.

- ***Communication***: a statement by which any *Member of the Organization*, *Business Partner*, or *Third Party* brings to light an issue regarding the scope, interpretation, or compliance with external regulations applicable to the *Organization*, as well as the *Organization's* internal corporate regulations. Depending on its content, a *Communication* may constitute an *Inquiry* or a *Report*.

- ***Inquiry***: *A communication* through which any *Member of the Organization*, *Business Partner*, or *Third Party* requests clarification, a response, or guidance regarding the scope, interpretation, or compliance with regulations applicable to the *Persán Group* and/or corporate regulations.

- ***Report***: *A communication* regarding a possible *violation* of external regulations applicable to the *Organization*, as well as the *Organization's* internal corporate regulations.

- ***Whistleblower***: a natural or legal person who files an *Inquiry* or *Report*. The term *"Whistleblower"* includes *Members of the Organization*, *Business Partners*, *Third Parties*, and any person who currently falls under or may in the future fall under the categories listed above.

- ***Non-compliance***: Improper conduct or potential acts that are unlawful or contrary to the law or internal corporate regulations (including, in particular, any conduct that could constitute a crime, a serious or very serious administrative offense, or a violation of European Union law).

- ***Retaliation / Harmful Conduct***: an act or omission prohibited by law, or one that, directly or indirectly, involves unfavorable treatment that places the *Whistleblower* or the affected parties at a particular disadvantage compared to others in the workplace or professional

context, solely because of their status in relation to the *Report*, or for having made a public disclosure.

- ***Corporate Procedure for the Management, Investigation, and Response to Reports Received Through the Internal Information System (GIR)***: a corporate document, consisting of the document itself and its Annexes for local adaptation, which establishes the necessary mechanisms for the early reporting and management of any *non-compliance*, as well as the procedures required for the internal processing of *inquiries*, and the internal processing and investigation of those *Reports* or any known circumstances that must be investigated.

  The local annexes form an integral part of *the GIR Procedure* and detail the specific requirements and provisions mandated by the applicable regulations in each jurisdiction where *Persán Group* operates (hereinafter, the document and its annexes collectively will also be referred to as *the "GIR* Procedure").

- ***Corporate Policy on the Internal Information System***: a corporate document that establishes the principles governing the *Organization's Internal Information System*, as well as the rights and obligations of its users.

- ***Anti-Corruption Policy / the Policy***: this document, which forms part of the *Key Compliance Documents* and defines the principles and guidelines of conduct that must be followed by *Members of the Organization*, as well as *business partners* and *third parties* associated with *PERSÁN*, with the aim of preventing the commission of any act that could be classified as corrupt.

- ***Disciplinary Regime***: a document that forms part of *the Criminal Compliance Management System* and establishes the disciplinary regime applicable to *PERSÁN* employees who violate *compliance* regulations, in accordance with the applicable Collective Agreement or, in its absence, the Workers' Statute.

- ***Corruption***: any conduct aimed at requesting, granting, or receiving any unjustified *gift*, benefit, or advantage as consideration for obtaining favorable treatment. *Corruption* may be private or public, as defined in Section 2.1 of this *Policy*.

- ***Gift***: any item that has been promised, offered, made available, requested, and/or accepted by any *Member of the Organization*, whether directly or through a third party, as well as by external collaborators of *PERSÁN* when acting on its behalf.

- ***Public Official***: any public authority, official, or employee, whether domestic or foreign, including council members, senior officials, political party leaders, public officeholders, or candidates for such offices, as well as any person or institution affiliated with any political party.

- ***Conflict of interest***: a situation in which there is a personal (financial, relational, professional, or any other type of) or organizational interest, whether direct or indirect, that may compromise or appear to compromise a person's ability to act impartially in the performance of their professional duties and in the defense of *the Organization's* best interests.

- ***Facilitation payments***: payments intended to expedite procedures, routine official acts, or facilitate the provision of a service, even if they are not intended to obtain an undue benefit.

2. PREVENTING AND COMBATING CORRUPTION: EVERYONE'S RESPONSIBILITY

2.1. What Do We Mean by Corruption?

The term *"corruption"* encompasses any conduct aimed at soliciting, granting, or receiving any unjustified *gift*, benefit, or advantage in exchange for favorable treatment.

Corruption may be:

- **Private**, if the person requesting and/or on whose behalf the *gift*, benefit, or advantage is granted is an executive, administrator, employee, or collaborator of a business entity, association, foundation, or organization.

- **Public**, if the person who solicits and/or to whom the *gift*, benefit, or advantage is granted holds the status of *a public official*, whether domestic or foreign.

2.2. Scope

This *Policy* defines the principles and guidelines of conduct that must be followed at all times by *Members of the Organization*, as well as by *business partners* and *third parties* associated with *PERSÁN*, during the course of their own activities and those related to *PERSÁN*, with the aim of preventing any act that could be classified as corrupt and that could result in criminal liability for the legal entity, pursuant to Article 31 bis of the Spanish Criminal Code.

The scope of application of this *Policy* is limited to *PERSÁN*, consistent with the scope of *the Criminal Compliance Management System* defined in the *Compliance Program*, and this *Policy* forms part of the *Key Compliance Documents*.

For this reason, all *Members of the Organization*, as well as all *Business Partners* and *Third Parties* who interact with *PERSÁN*, must commit to complying with this *Policy* and must also commit to adhering to all the ethical values and principles of conduct that *PERSÁN* has adopted as a guide for action through the creation of its *Criminal Compliance Management System*, within the framework of which this *Policy* is established.

2.3. Subject Scope

This *Policy* is intended for all *Members of the Organization*—that is, *PERSÁN's* employees, executives, and members of *the Board of Directors*—regardless of their role or geographic location. It also applies to *business partners* and *third parties* associated with *PERSÁN*, so that they may understand *PERSÁN's* stance on *violations*, comprehend its ethical commitments, and adhere to them.

That is why all *Members of the Organization*, as well as all *Business Partners* and *Third Parties* that interact with *PERSÁN*, must commit to complying with its *Criminal Compliance Management System*, and must also commit to adhering to the ethical values and principles of conduct that *PERSÁN* has adopted as a guide for its actions.

2.4. What is the purpose of this Policy?

This *Policy* stems from *PERSÁN's* commitment to preventing conduct that, in addition to potentially constituting a crime under the provisions of the Spanish Criminal Code, is clearly contrary to *PERSÁN's* values.

This *Policy* is intended to serve as a guide for all *Members of the Organization*, suppliers, and other *business partners* of *PERSÁN* so that together we can contribute to the creation, development, and consolidation of **ethically sustainable business policies** that ensure **free and fair competition** in the market.

It is the responsibility of all *members of the Organization*, as well as *business partners* and *third parties* with whom *PERSÁN* interacts, to comply with the provisions of this *Policy*.

3. EXPENSES AND GIFTS

3.1. What Is Considered a Gift?

For the purposes of this *Policy*, *a "Gift"* is defined as any item that has been promised, offered, made available, requested, and/or accepted by any *Member of the Organization*—whether directly or through a third party—as well as by external collaborators of *PERSÁN* when acting on its behalf, whether directly or through a third party.

3.2. When may we accept and/or give Gifts?

No *Member of the Organization* may offer, grant, solicit, or accept, directly or indirectly, *Gifts* or gratuities, favors, or compensation—whether in cash or in kind, regardless of their nature—that could influence the decision-making process related to the performance of duties arising from their position.

Any *Gift* or gratuity received in violation *of* this *Policy* must be immediately returned, and this circumstance must be reported to the *Compliance Office*. If returning the *Gift* or gratuity is not reasonably possible—or due to other circumstances, such as to avoid causing a cultural offense—the *Compliance Office* must be informed of this circumstance and, where appropriate, the item must be turned over to the P&O, which, after issuing the corresponding receipt, will allocate it to causes of social interest or use it to hold a raffle at the end of the relevant year in which all *Members of the Organization* participate.

The **general guidelines** to be followed by persons required to comply with this *Policy* are detailed below:

1. **Reasonable value**. Any advantage or benefit offered or received within the framework of legitimate sales promotion must be of reasonable value and proportionate to the circumstances, in accordance with social norms and customs.

2. **Express Prohibition on** *Gifts* **to** *Government Officials* **or Public Authorities**. Under no circumstances may any *Member of the Organization* offer, grant, solicit, or accept, directly or indirectly, *gifts* or gratuities, favors, or compensation of any kind to or from any ***public officials*** **or** *authorities* (including council members, authorities, high-ranking officials, or any person or institution affiliated with any political party; public officials and employees, whether national or foreign; political party leaders; public officeholders; or candidates for such offices).

3. The **only exceptions** to the above rule **are** gifts and courtesies that are proportionate and reasonable according to local practice, transparent, given for legitimate purposes, socially acceptable, and sporadic— that is, that they constitute occasional gestures, such as Christmas *gifts*, to prevent their nature or frequency from causing an independent *third party* to doubt the good faith of the employee or of *PERSÁN*.

4. **Rejection of Extravagance**. In connection with the foregoing, and regardless of the actual monetary value of the benefit or advantage in question, the offering or acceptance of invitations or gifts generally considered ostentatious or purely luxurious must be avoided, given the risk that such actions would pose to the recipient's independence.

5. **Gifts of cash are expressly prohibited.** Making or receiving cash payments is prohibited, as are payments made via any type of prepaid card, gift cards from third-party establishments, etc., given the lack of transparency inherent in such gratuities, which could lead to *violations* in the areas of *corruption*, tax compliance, and anti-money laundering.

Any giving or receiving of gifts must be carried out in accordance with the principles of transparency and openness, so that *third parties* would never perceive such actions as an attempt to bribe or coerce the recipient.

All *members of the Organization* are required to keep a record of the *gifts* they receive or give, and must report the *gifts* received or given every six months to the head of the relevant department (using the forms provided below). Similarly, at the end of the fiscal year (December 31 of each year), the head of each department shall submit to the *Compliance Office* their own reports and those received from the staff under their supervision.

Under no circumstances is the offering, promise, delivery, and/or acceptance of *Gifts*, gratuities, gifts of money, personal benefits, and/or financial compensation **permissible** when:

- They are intended as a bribe.
- The intent is to influence the recipient to adopt, refrain from adopting, or delay the adoption of decisions that compromise their impartiality and sound judgment.
- They are made during or immediately after a public or private bidding process for a contract or tender in which *PERSÁN* participates, as well as during or immediately after inspection, judicial, or grant award procedures.
- They do not comply with all the requirements and conditions set forth in this *Policy*.

Furthermore, it is expressly prohibited to provide a personal address or any address other than that of *PERSÁN* to suppliers and other external collaborators for the receipt of *Gifts* subject to this *Policy*.

Upon the delivery or acceptance of *Gifts* expressly authorized by this *Policy*, a record of such action shall be made by completing the corresponding form, which shall be reported in accordance with the provisions set forth above and is attached as **Annex I** (for the delivery of *Gifts*) or **Annex II** (for the acceptance of *Gifts*), to be signed by the *Member of the Organization*.

3.3. What about merchandising products?

The **offering and/or acceptance of merchandising products is permitted**, namely, items that bear distinctive marks and have a commercial, promotional, or symbolic purpose.

3.4. What about promotional expenses?

For the purpose of allocating resources for holding events and conducting promotional campaigns, the budget allocation available **to** the **Marketing Department**, if any, will be taken into consideration.

If promotional spending is used to send *gifts* to customers, suppliers, and other *business partners*, all provisions of Section 3.2 of this *Policy* shall apply.

The **Marketing Department** will be responsible for documenting the promotional expenses incurred.

3.5. Are charitable donations and sponsorships permitted?

PERSÁN may provide financial assistance and sponsor causes with legitimate purposes, including charitable projects, sporting and cultural events, etc., provided that such assistance or sponsorship has been **previously communicated to and approved** by the *Compliance Office*, which will also resolve any questions that may arise in this regard.

Notwithstanding the foregoing, any donations made by *PERSÁN* to the PERSÁN FOUNDATION—an entity founded by *PERSÁN*—are deemed to follow, if made, the corporate procedures established by *PERSÁN's senior management* and therefore do not require prior approval from the *Compliance Office*.

3.6. What about donations to political parties?

Donations to political parties and labor unions are defined as monetary contributions or contributions in kind (such as the provision of facilities, products, or services) made with the intention of supporting political parties, candidates, or political initiatives.

Any type of donation, whether direct or indirect, **to political parties or labor unions** on behalf of *PERSÁN*—or when it could be inferred that it is made for the benefit of or on behalf of *PERSÁN*—**is** strictly **prohibited**.

4. CONFLICTS OF INTEREST: HOW SHOULD WE ACT?

What Is a *Conflict* *of Interest*?
A *conflict of interest* arises when *PERSÁN's* interests may be compromised by the personal interests of a *Member of the Organization*, to the extent that objectivity is lost. If a *member of the Organization* finds themselves in an actual or potential *conflict of interest* regarding a specific activity or transaction, they must immediately report the situation to the *Compliance Office* so that it can advise them on how to proceed.

PERSÁN staff and individuals associated with *PERSÁN* must **avoid** *conflicts* ***of interest***, and ***PERSÁN's* interests** must **always take precedence** over their individual interests. To this end:

- Any *Member of the Organization* who conducts business or intends to conduct business with a *business partner* on behalf of *PERSÁN* must disclose in writing any *conflict of interest* involving themselves or any person related to them that may arise from the conduct of such business.

- Whenever individuals required to comply with this *Policy* find themselves in a situation that they anticipate may give rise to a *conflict of interest*, they must contact the *Compliance Office* to receive guidance on how to proceed.

- Likewise, any employee who, by virtue of their position or role within the *Organization*, is required to make financial or strategic decisions must request authorization from the *Compliance Office* to make payments to and/or enter into contracts with commercial entities, associations, or charitable organizations outside of *PERSÁN* of which they serve as administrators, board members, directors, and/or advisors.

5. RELATIONS WITH THIRD PARTIES

5.1. What procedure must be followed to select and contract with potential suppliers?

PERSÁN is committed to establishing and maintaining business relationships only with **qualified, reliable, and ethical suppliers**. To fulfill this commitment, reasonable measures must be implemented to verify the qualifications and integrity of each supplier before entering into binding business relationships.

To ensure maximum impartiality and objectivity in the selection of suppliers, the following minimum requirements must be met:

- **Obtain a sufficient number** of **bids** that meet the requirements set by the relevant department and the applicable supplier contracting policies or procedures.
- **Comply with supplier evaluation processes**, including the external due diligence measures set forth in the *Compliance Program*, **and**, to the extent possible, **encourage** the participation of new bidders. A written record must always be kept of who the bidders are and the bids they submitted.
- **Select the most favorable bid** based on the criteria previously established.

All purchases of goods or services must be documented through the corresponding contracts, which must be filed in the appropriate registry once they have been finalized.

There must be a registry containing purchase orders, supplier files, corresponding invoices, and the final signed contracts.

Additionally, in the event that suppliers request payment of their invoices via bank transfers to checking accounts other than the usual ones listed in the company's records, *PERSÁN* will require, prior to payment, a bank certificate verifying ownership of the supplier's new account—as set forth in **Annex III** of this *Policy*—and telephone confirmation of the bank account number.

5.2. May I deal with and/or negotiate with the public sector on behalf of PERSÁN?

Only individuals expressly authorized by *PERSÁN* may deal with and/or negotiate with *public officials*, both national and international, in accordance with the powers granted to them in each case.

In any case, **so-called *"facilitation payments*"**—whose purpose is to expedite procedures, routine official acts, or facilitate the provision of a service—**are prohibited**, even if they are not intended to obtain an undue benefit.

6. COMPLIANCE

6.1. Do I have to comply with the rules contained in this Policy?

This *Policy* was approved by the *PERSÁN* Board of Directors on June 20, 2023. Its current version was approved by the *Compliance Office* on September 28, 2026.

Its provisions are **binding** on all *Members of the Organization*.

Noncompliance may result in *PERSÁN* initiating the corresponding **disciplinary proceedings** and, where appropriate, applying the applicable sanctions regime, in accordance with the severity of *the noncompliance* and within the applicable legal framework under the Workers' Statute and Collective Agreements, as provided for in the *Disciplinary Regime* and the *Compliance Program*.

Likewise, if *breaches* of this *Policy* are committed by *business partners* or *third parties* with whom *PERSÁN* has a relationship, they will result in the implementation of measures that could lead to the termination of the existing relationship.

Any person who is a member of, or associated with, *PERSÁN* (in particular, *business partners*, but also any *third party*), who has knowledge of or reasonable suspicion regarding any *violation* of this *Policy*, must immediately report it to the *Organization* through the *Internal Information System* established by *Persán Group*: https://persan.integrityline.com/

Reports received will be handled by the *Head of the Internal Information System* in accordance with the *Corporate Policy on the Internal Information System* and the *GIR Procedure*, ensuring the utmost confidentiality regarding the *whistleblower's* identity and prohibiting any form of *retaliation* or *harmful conduct* against those who report in good faith. The *Compliance Office* will be kept informed of the status and outcome of *reports* related to criminal *compliance*.

ANNEX I. GIFT AND GRATUITY PROVISION REPORTING FORM

Name of the person giving the *gift*	
Position held within the *Organization* and Department to which they are assigned	
Complete description of *the gift* and/or gratuity	
Approximate value of *the gift* and/or gratuity	
Recipient of *the Gift* and/or gratuity, including first name, last name, the entity to which they belong, and their position within that entity.	
Are you aware of any *Gift* and/or gratuity given to the same organization or the same recipient by *PERSÁN* staff during the past twelve months?	
Reason for giving the *gift* and/or gratuity	
Expected date of delivery of *the Gift* and/or gratuity	

A document verifying the value of *the Gift* and/or gratuity in question is attached to this form.

Signed: [The employee]

ANNEX II. GIFT AND GRATUITY ACCEPTANCE REPORTING FORM

Name of the employee/executive receiving the *Gift*	
Position held within the *Organization* and Department to which they are assigned	
Complete description of *the gift* and/or gratuity received	
Approximate value of *the gift* and/or gratuity	
Giver of *the gift* and/or gratuity, including first and last name, the entity to which they belong, and their position within that entity.	
Are you aware of any *gifts* and/or gratuities accepted by *PERSÁN* staff from the same organization or the same giver during the past twelve months?	
Date of receipt of *the gift* and/or gratuity	

Signed: [The employee]

ANNEX III. SUPPLIER/BUSINESS PARTNER BANK ACCOUNT CHANGE REQUEST PROCEDURE

PERSÁN suppliers or *business partners* who wish to change the bank account used for invoice payments must submit a written request using the following form, accompanied by a **bank certificate verifying their ownership of the bank account** to which the change is requested (issued within the previous twelve months), along with **telephone confirmation of the indicated bank account number.**

The Compliance Office will be responsible for filing both the forms and the corresponding bank certificates.

BANK ACCOUNT CHANGE REQUEST FORM

Name of *Supplier/Business Partner*	
ID Number/Tax ID Number	
Current Bank Account Number	
Bank account number to which you wish to change	
Bank of the new account to which you wish to change	
Do you confirm that you are the account holder of the bank account to which you are requesting the change?	

This request to change bank accounts may only be processed if accompanied by a certificate of bank account ownership and telephone confirmation of the account to which the change is to be made.

The *supplier/business partner* hereby submits a copy of the bank certificate issued on ___, _____, _____, by the bank _____, which certifies the applicant's ownership of the bank account to which the change is requested.

Name of the *supplier/business partner*:

In _____, on the _____ of _____, _____

_____

(Signature of the *supplier/business partner*)